

Application for candidature

To be filled in by the candidate (after having carefully read page 5)

Mrs./Miss/Mr.: Tel (home):.....
 Surname:..... Fax (home):.....
 First Name:..... GSM:.....
 Postal address:..... E-mail:.....
 Tel (office):.....
 Date of birth:..... Fax (office):.....

Present status: **Free-lance / Staff interpreter** (Organisation

Number of days worked according to AIIC rules and regulations (at least 150):	days
--------------------------------------------------------------------------------------	-------------

Professional address(es) (see Art. 1 of the Professional Standards)
 (maximum 2 – please indicate dates)

I work in the following language combinations :		
from to from to from to	from to from to from to	from to from to from to
I am therefore applying for the following language classification :		
A :	B :	C :

To be filled in by at least three sponsors (after having carefully read page 5)

We, the undersigned, active members of AIIC, who have been members of the Association for at least five years and have had the necessary language classifications for at least that same period, having listened to the candidate work, hereby certify that, to the best of our knowledge, the candidate possesses the required professional experience and that she/he observes the rules and regulations of the Association.

Surname : First Name : Member of the Association since : Professional address: Language classification : A : B : C :	I hereby vouch for the following language combinations in which I have listened to the candidate work over the course of the last 3 years: <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; padding: 5px;"> from to from to from to from to from to </td> <td style="width: 33%; padding: 5px;"> from to from to from to from to from to </td> </tr> </table>	from to from to from to from to from to	from to from to from to from to from to
from to from to from to from to from to	from to from to from to from to from to		
Last meeting at which I worked with the candidate: place: date : subject : languages :	Consequently, I hereby vouch for the following language classification: A : B : C : signature : date :		

Surname : First Name :	I hereby vouch for the following language combinations in which I have heard the candidate work over the course of the last 3 years			
	from	to	from	to
Member of the Association since:	from	to	from	to
Professional address:	from	to	from	to
Language classification:	from	to	from	to
A :	from	to	from	to
B :	from	to	from	to
C :	from	to	from	to
Last meeting at which I worked with the candidate :	Consequently, I hereby vouch for the following language classification:			
place:	A :			
date :	B :			
subject:	C :			
languages:	signature :			date :
Surname : Prénom :	I hereby vouch for the following language combinations in which I have heard the candidate work over the course of the last 3 years			
Member of the Association since:	from	to	from	to
Professional address:	from	to	from	to
Language classification:	from	to	from	to
A :	from	to	from	to
B :	from	to	from	to
C :	from	to	from	to
Last meeting at which I worked with the candidate:	Consequently, I hereby vouch for the following language classification :			
place :	B :			
date :	C :			
subject :	signature :			date :
languages :				
Surname : First Name :	I hereby vouch for the following language combinations in which I have heard the candidate work over the course of the last 3 years			
Member of the Association since :	from	to	from	to
Professional address :	from	to	from	to
Language classification :	from	to	from	to
A :	from	to	from	to
B :	from	to	from	to
C :	from	to	from	to
Last meeting at which I worked with the candidate :	Consequently, I hereby vouch for the following language classification:			
place :	A :			
date :	B :			
subject :	C :			
languages :	signature :			date :
Surname : First Name :	I hereby vouch for the following language combinations in which I have heard the candidate work over the course of the last 3 years:			
Member of the Association since:	from	to	from	to
Professional address:	from	to	from	to
Language classification	from	to	from	to
A :	from	to	from	to
B :	from	to	from	to
C :	from	to	from	to
Last meeting at which I worked with the candidate :	Consequently, I hereby vouch for the following language classification:			
place:	A :			
date :	B :			
subject :	C :			
languages :	signature :			date :

Annex to the application for candidature

To be filled in by the candidate (after having carefully read page 5, article 11)

The candidate is requested to provide below, for each of the languages applied for, a description of the days worked.

From (indicate language)	Into (indicate language)	Number of days worked	Mode (simultaneous/consecutive)

The candidate shall attach to the present form, on a separate sheet of paper, **a list of meetings, with the dates of the respective contracts, which enabled her/him to work 150 days according to AIIC rules and regulations.** The Committee on Admissions and Language Classification may request the candidate to supply copies of the contracts relating to these meetings.

I hereby apply for admission to the International Association of Conference Interpreters and declare having worked the above-mentioned days according to the rules and regulations of the Association including the provisions established in the Code of Professional Ethics and the Professional Standards of AIIC.

Name :

Place :

Date :

Signature :

Notes

Regulation relating to admissions and language classification

« IV. Sponsors

8. Only active members, who have been members of the Association for at least five years and have had the necessary language classification for at least that same period, may sponsor candidates. All sponsorship withdrawals after receipt of the file by the Secretariat must be duly motivated. Members of the Committee on Admissions and Language Classification may not sponsor candidates.
9. Any sponsors of an interpreter applying to become a candidate shall confirm that they have worked with her or him and have listened to her or his work during the three preceding years. They shall state the languages from which and into which they intend to give their sponsorship. They shall certify that, to the best of their knowledge, the applicant possesses the professional experience required by Articles 5 and 7 of this Regulation and that she or he observes the Association's rules.

The Committee shall be free to judge statements made by sponsors in the way it sees fit.

10. Any interpreter applying for admission shall have at least three sponsors but may find it necessary to have a greater number if her or his language classification is such as to require it. At least two of the sponsors must have their professional address in the same region as the applicant.

Cases of discrimination of which a potential candidate feels that she or he may have been the victim shall be brought to the attention of the Council for its attention.

11. Each sponsor must cover at least one of the candidate's language combinations. All of the sponsors taken together must cover all of her or his language combinations, i.e., her or his work into the proposed 'A' language(s) from all her or his other languages and work into the proposed 'B' language(s) from her or his 'A' language(s).
 - Each 'A' must be covered at least twice by an 'A' in the same language;
 - Each 'B' must be covered at least once by an 'A' and at least once by an 'A' or a 'B' in the same language ;
 - Each 'C' must be covered at least twice by an 'A', a 'B', or a 'C' in the same language.

A language classification will be granted provided the candidate has already worked for at least fifty days with each of the language combinations applied for: A, B and C into A and A into B.

« I. The Committee on Admissions and Language Classification

The Committee shall take a decision on admission and authorise publication of the relevant lists. It may grant **waivers** where justified by particular circumstances.

Instructions for candidates

When you send in your application, the payment of the annual administrative fee (CHF 150.-) can be made:

via the bank

by transfer in Swiss francs **to our account** N° 240-210 654 00Y (AIIC)
UBS S.A.
8, rue du Rhône
1211 Geneva, Switzerland
IBAN : CH58 0024 0240 2106 5400 Y
SWIFT : UBSWCHZH12A

specifying that the payment is intended for AIIC and mentioning your name.

by post

by transfer in Swiss francs **to our account** N°12-21404-0 (AIIC), 1211 Geneva
IBAN : CH62 0900 0000 1202 1404 0
SWIFT : POFICHBE

specifying that the payment is intended for AIIC and mentioning your name.

by international postal order in Swiss francs addressed to the AIIC Secretariat

The AIIC financial year starts on 1st February and ends on 31st January of the following year.

I have paid the annual fee

through

on

Name

Address

.....

Signature

Please detach this form and send it to the AIIC Secretariat with your application.