

## Regional Centre Europe

Minutes of General Meeting 2005

held at Tampere Hall, Thursday 4 August 2005

The meeting began at approximately 5.40 p.m.

The entire Steering Committee was present:

Anne Verbeke (S), Chair	SFÖ
João Esteves-Ferreira (CH)	ASTTI
Reiner Heard (D)	Aticom
Sheryl Hinkkanen (FIN)	SKTL
Birgitte Jensen (DK)	Union of Communication + Language Professionals
Terence Oliver (D)	ADÜ Nord

The following delegates represented the 10 additional associations indicated:

Anne Verbeke opened the meeting and declared that as 16 associations were represented the meeting was quorate.

The agenda was approved without any changes.

1. Steering Committee's Report

Anne Verbeke drew attention to the Steering Committee's report, which was distributed to all present. She briefly outlined the salient points. There were no comments from the meeting.

2. Accounts

Sheryl Hinkkanen explained the "meeting expense" item, which resulted from the need to rebook a flight at short notice in order to attend an unexpected meeting with the EU in Brussels.

A query about the item "Liabilities 2931 EUR" resulted in unanimous agreement to request the accountant to check this item and correct it if not properly expressed.

The accounts were unanimously approved.

3. Proposals

No proposals had been received.

4. Activities

João Esteves-Ferreira and Brigitte Jensen put forward a list of proposed activities for the next three years:

- Monitoring the CEN standard process
- Establishing a European group/forum/network
- Updating and revitalising the RCE website
- Improving contacts with translation companies
- EU discussion: professionalisation
- Promoting a “winner spirit” among translators and interpreters

After a brief discussion the list was approved without any changes.

5. Annual dues / voluntary contributions

The meeting unanimously voted to leave the recommended amount unchanged at 50 EUR.

6. Elections to Steering Committee

The elections were handled by retiring members Anne Verbeke and Sheryl Hinkkanen. A total of 8 candidates were proposed. These were listed in the following (random) order:

Terence Oliver	ADÜ Nord, Germany
Birgitte Jensen	Union of Communication & Language Professionals, Denmark
Reiner Heard	Aticom, Germany
João Esteves-Ferreira	ASTTI, Switzerland
Sandro Corradini	AITI, Italy
Andrew Evans	ITI, United Kingdom
Johann Amkreutz	BDÜ, Germany
Javier Sancho	ASETRAD, Spain

As the SC is required to consist of up to 7 members, each voting delegate was given a card and asked to write down up to 7 names from the list.

All 16 voting cards handed in were valid. The results were as follows:

Oliver 16, Jensen 16, Heard 12, Esteves-Ferreira 12, Corradini 10, Evans 14, Amkreutz 3, Sancho 10.

Thus all candidates except Mr. Amkreutz were elected to the Steering Committee.

7. Election of auditors

In line with the new practice of FIT, no internal auditors were elected (unanimous). (The accounts are kept by the Financial Manager of the Union of Communication and Language Professionals, Denmark).

8. Miscellaneous

There was no other business.

The meeting closed at 7.10 p.m.

Signed, Place/Date?

Anne Verbeke  
Chair

Terence Oliver  
Meeting Secretary

Footnote:

A meeting on 5 August 2005 of the entire new Steering Committee except Javier Sancho, who had already left Tampere, unanimously elected João Esteves-Ferreira as Chairman and Terence Oliver as Secretary of the Steering Committee.

Unless other needs arise, the Steering Committee will conduct its day-to-day business by e-mail, and its next physical meeting will probably take place in connection with the ASTTI event in Switzerland in September 2006.