

**Minutes of meeting of RCE Steering Committee
held on Saturday 17 and Sunday 18 May 2003
at the office of Anne Verbeke in Gothenburg**

Present: Anne Verbeke (Chair)
Sheryl Hankkinen
Reiner Heard
João Esteves-Ferreira
Birgitte Jensen
Terry Oliver (secretary for the meeting)

Saturday, May 17, 2003

Item 1 Discussions with EU:

Useful discussions between SH, Betty Cohen and EU bosses (van der Abele) held on the fringe of the Executive Council meeting in Brussels in December 2002.

Outcome: agreement to maintain regular liaison between EU and RCE, for information purposes only (no interference).

Item 3 Web site

JEF does not have full access and can only get at first page. He will upload the updated old site as soon as the necessary keys are made available by the FIT webmaster.

Item 4 Newsletter

Next newsletter max. 2 pages, with only two subjects:

- FIT anniversary event / Copyright Conference
- Brief mention of progress of CEN efforts

Item 5 CEN project

Brief report on slow progress of CEN project.

Item 6 Links with sub-regional groups

Sub-regional groups:

- Baltic
- Latin European
- Spain (small regional associations)

JEF stresses need for proactive approach, but also problem of lack of resources.

Contacts at major events:

- Newsletters
- Give FIT/RCE a face
- Put survey on web site + notes for individuals
- Encourage member associations to let us know what they want/need.

SC members to submit suggestions for survey (to e-mail list).

Sunday, May 18, 2003

Item 9 Next meeting of SC

Possibility of Vienna in September to be clarified by e-mail.

Next meeting more likely to be combined with FIT 50th anniversary event in Paris in November.

Item 7 Finances

Money to stay on Danish bank account, accounting also in Denmark.

SC notes ESF's readiness with thanks.

Unanimous agreement that RCE pays for SH's flight and hotel because of rescheduling made necessary by Brussels meeting in Dec. 2002.

Question: RCE dues possible/compulsory under by-laws? (Cf. Item 8 below)

Item 2 Copyright conference and FIT's 50th anniversary

Publicise in RCE Newsletter – programme.

AV to represent RCE on panel.

Item 8 Miscellaneous

Examine by-laws (especially with regard to dues)

JEF to check conflicts/contradictions

Action plan:

Deadline for survey questions: by May 31. Opportunity for potential members from Eastern/Central Europe to send observers and make contact?

Newsletter with reminder of survey)
Survey as page 2) to members
Copyright event programme)
+ survey in Internet for all

Web site link to copyright event

TO to redraft Eastern Europe letter (separate variants for existing members/potential members with observer status) and devise fax reply form.

Sworn translators: Suggestion has been made that that permission be sought from ATA to put articles from ATA Chronicle on web site.

(Supplementary to Grotius project)